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## Memorandum

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Date: December 7, 2009  
To: North Florida Broadband Authority Board  
From: Robert E. Sheets, General Manager  
Re: Notice of Advancement to Phase II Due Diligence

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The North Florida Broadband Authority (NFBA) received notice Friday from the National Telecommunications and Information Administration (NTIA) that our grant application has advanced to Phase II due diligence. This notification by NTIA will be followed up with a formal e-mail from them outlining any additional questions, need for data or clarification associated with our application. In addition, we will be required to respond to the standard questions outlined (see attachment) for Phase II due diligence.

This is outstanding news for the NFBA in that less than a handful of applications submitted in Florida have received notification of advancing to Phase II due diligence. In addition, we're one of the earliest recipients of Phase II notification on a national basis.

We believe this speaks to the viability of the grant application itself, the need as articulated for this infrastructure investment and the cohesiveness and uniform support expressed by all the members and endorsers of the grant application.

As soon as we've received the formal communication from the NTIA, we will forward to all the board members so you can see the exact questions/requirements for Phase II due diligence and the time frame that we must work in to provide a timely response. They have indicated by phone that they would like for us to complete the due diligence process by December 17, 2009. This is approximately two weeks shorter than the normal 30-day time frame in which to respond to Phase II due diligence questions. We will also notify the board immediately if any of the Phase II requirements indicate that a board meeting will be needed before the final closeout of the due diligence process.

Speaking for the rest of the team, we would like to thank the Board for its support and continued involvement in helping advance this program. Should you have any questions or need additional information, please do not hesitate to contact me. We will also post this announcement on our website.

cc: Jeff Hendry, Executive Director, North Florida Economic Development Partnership  
Crystie Carey